



Guidelines Revision Committee Quarterly Report August 2018

This committee has continued the process of reviewing the Guidelines. We are now working on the Conference Guidelines. They were reviewed by this committee in 2013 and approved by the BOT with updates in March 2014.

We met at Nancy Marshall Young, CMA (AAMA) on Saturday, June 23, for over 5 hours. In attendance were: Nancy, Karel, Mary Lou, Claire, Doreen, Janice, and Sandy. We reviewed the Timeline portion of the Guidelines and started on the General Guidelines. Several members participated via e-mail. Thank you, Nancy for hosting this meeting.

We will be presenting Conference Guidelines Timeline at the August 18 BOT. Please review the document prior to the Board Meeting.

At the fall BOT meeting, we hope to present Conference General Guidelines and the Guidelines for the Long-Range Planning Committee. Long Range Planning Committee Standing Rules were approved in May.

We also be forwarding to the Bylaws Committee any discrepancies that we find between the Guidelines, Standing Rules, and Bylaws.

We had hoped to have the updated Officer and Committee Guidelines that have been previously approved ready for posting to the Website and for distribution. Unfortunately, it did not happen. Apologies for the delay.

Lori Van Lith, CMA (AAMA) has resigned from this committee. Claire Houghton, CMA (AAMA) has volunteered to participate on this committee.

Thank you to our current and past members of this committee for all their work.

Nancy Marshall-Young, CMA (AAMA) Co-Chair
Sandy Erlewine, CMA (AAMA) CPC, Co-Chair
Diane Goracke, CMA (AAMA), CMT-R
Karel Jahns, CMA (AAMA)
Mary Lou Mason, CMA (AAMA)
Francie Mooney, CMA (AAMA)
Sue Rodenberger, CMA (AAMA)
Sharon Stutsman, CMA-A (AAMA)

Tom Wolf, CMA (AAMA)
Claire Houghton, CMA (AAMA)
Janice Sappingfield, CMA (AAMA) ex-officio