

## **Mercer Island Lead MA Role**

**About the Organization:** A leading medical group looking to add a senior MA to their Internal Medicine clinic. The providers specialize in Internal Medicine, Travel Medicine, Women's Health, Diabetes, Endocrinology, Sports Medicine, and Preventative Medicine. The clinic also has the distinction of hosting one of Seattle Met's "Top Doctor's" of 2011.

**Location:** Mercer Island

**Hours:** Monday –Friday, 8:00am-5:00pm

**Role:** Senior MA doing dual Patient Care Coordinator/Medical Assistant work, floating internally to providers

### **Responsibilities:**

- Answering phone lines
- Handling refills and screening calls
- Help with check in
- Assist in performing laboratory testing
- Floating to cover back office duties as needed

### **Must Haves:**

- Several years of experience
- Strong Primary Care/Internal Medicine/Urgent Care scope of practice (rooming/vitals, blood draws, injections, EKGs, assisting in procedures, etc.)
- EPIC EMR
- A winning personality capable of being the friendly first face of this high-bar clinic!

### **Compensation:**

- Depends on experience

Please respond with a copy of your resume and contact information to the following:

### **Madeleine Bloom**

*Medical Assistant Recruiter*

NuWest Healthcare

425-531-7815

[mbloom@nuwestgroup.com](mailto:mbloom@nuwestgroup.com)

Thanks so much for your time and consideration and I look forward to reading your application!